

Sitka National Historical Park

PUBLIC USE COUNTING AND REPORTING INSTRUCTIONS

Following are detailed instructions for collecting and reporting data to be entered on Form 10-157, Revised, Monthly Public Use Report by Sitka National Historical Park. These instructions are effective the date of issuance and will continue in effect unless changed by amendment or by memorandum from the Socio-Economic Studies Division to the superintendent approving a requested change.

Each item below describes the procedures to be followed in collecting public use data and summarizing the various elements of those data for entry on the corresponding line on the 10-157, Monthly Public Use Report.

Recreation Visits

1. The number of visitors entering the Visitor Center.
2. The number of visitors entering the Russian Bishop House that do not enter the Visitor Center.
3. The number of visitors using the trails or other areas of the park. This number is estimated as thirty percent of the Visitor Center count in the months of May through September and three hundred percent October through April.

Nonrecreation Visits

The number of nonrecreation visitors is estimated by month in Table 1.

Recreation Visitor Hours

1. The number of visitors entering the Visitor Center is multiplied by 25 minutes (0.42 hour).
2. The number of visitors entering the Russian Bishop House is multiplied by 30 minutes (0.42 hour).
3. The number of visitors using the trails and grounds is multiplied by 45 minutes (0.75 hour).

Nonrecreation Visitor Hours

The number of nonrecreation visitors is multiplied by one hour.

Special Use Data

- Line a. The number of visitors entering the Visitor Center
Line b. The number of visitors entering the Russian Bishop House

Table 1
Nonrecreation Visitors by Month

Month	Number of Nonrecreation Visitors
January	75
February	100
March	125
April	150
May	200
June	650
July	850
August	775
September	425
October	150
November	100
December	75